



Republic of Ghana

WEST AFRICA FOOD SYSTEM RESILIENCE PROGRAM

(FSRP2)

Phase 2 of a Multiple-Phase Programmatic Approach

Project Number: P178132

TERMS OF REFERENCE

FOR THE RECRUITMENT OF AN INDIVIDUAL CONSULTANT AS A PROJECT OFFICER (TO COORDINATE THE WORLD BANK FOOD SYSTEMS 2030 TRUST FUND GRANT FOR MOFA)

July 2024

1.0 INTRODUCTION

The Government of Ghana (GoG) has received a grant of US\$15.77 from the World under the Food Systems 2030 (FS2030) Trust Fund. This includes a grant of US\$2.27 from the Norwegian Ministry of Foreign Affairs. The funding will be administered through the existing West Africa Food System Resilience Program (FSRP2) as an Additional Funding (AF).

The development objective of the FSRP2 AF is to increase preparedness against food insecurity and improve the resilience of food systems in Ghana. It is organized around five core distinct but interrelated components to help achieve the objectives of the project. The additional funding will support activities which have been incorporated into Components 1, 2 and 5 of FSRP2. The key activities are:

Component 1: Activities to be financed with the AF include: farmer registration (including incentive payments to AEAs for farmer field registration); supply of laptops for all Regional and District Departments of Agriculture; tablets for Agriculture Extension Agents (AEAs). The AF will also finance the development of a Network Operating Centre (NOC) for the Ghana Agriculture & Agribusiness Platform (GhAAP). This will include the procurement of both hard and software infrastructure, documentation (User Manuals, Standard Operating Procedures, etc), monitoring and management tools, revamping the IT unit of MOFA, specialized trainings for MOFA IT staff to enhance their skills in proactive monitoring, incident management, emerging network technologies, collaboration, and knowledge sharing.

Component 2: Activities of the AF under Component will be funded by the Norwegian component (US\$2.27) of the grant. Activities to be funded under Component 2 include (a) Strengthening Research & Multiplication of Seed (including adaptive trials of 5 newly-developed tomato varieties in Northern Ghana, seed multiplication, and sensitization and awareness creation on the improved varieties and production techniques); (b) Improving tomato productivity and climate resilience (production support to cover 500Ha of tomatoes within selected production enclaves in Ashanti, Bono, Bono East & Upper East Regions, strengthening extension services); and (c) Support for post-harvest management and market access (including provision of small grants for value chain actors in storage, processing, transportation, and marketing).

Component 5: Under Component 5, the AF will finance project coordination and strengthening of the PFJ2.0 Secretariat and the IT unit of MOFA. Specific activities to be financed include legal expert to advise on contractual arrangements in the implementation of the PFJ2.0 strategy, undertaking studies and establishing a Credit/ Payment Guarantee Fund and a Produce Pricing Mechanism. The AF will also finance the development of policy & procedures manual to govern the operations of the Input Credit System, and the monitoring and reporting on project results indicators.

The Additional Financing will result in the inclusion of additional indicators as follows:

- i. 1,000,000 farmers registered in the GhAAP and receiving data and digital solution
- ii. NOC (Network Operating Centre) built and functional to support PFJ 2.0 policy reform

- iii. 1,500 farmers reached with agricultural assets and services
- iv. 1,200 producers adopting climate-smart agricultural technologies and services
- v. 500 hectares under integrated landscape management practice

The Ministry of Food and Agriculture (MoFA) is the government agency responsible for the implementation of the project, together with technical partners such as Research Institutions, Ministries, Departments and Agencies (MDAs) as well as Private Sector organizations. The implementing partners include selected directorates of MOFA – Directorate of Crop Services (DCS), Directorate of Agric Extension Services (DAES), Plant Protection and Regulatory Services Directorate (PPRSD), Women In Agric Development (WIAD)- the Ghana Meteorological Agency (GMET), the Crop Research Institute (CRI) and Food Research Institute (FRI) of the Council for Scientific & Industrial Research (CSIR), West Africa Centre for Crop Improvement (WACCI), World Vegetable Centre, and a private seed grower – Agri Commercial Services Ltd (ACSL). ACSL is currently the only producer of certified seed for tomato in Ghana and has been certified by the Plant Protection & Regulatory Services Directorate. ACSL has a wealth of experience in the production of both fruit and certified seed of tomato and is based at Wenchi in the Bono Region of Ghana.

As part of the services to ensure that the Project complies with the effective management of the World Bank and Norwegian Grant to MoFA, FSRP seeks to engage the services of a Project Officer to provide the management and coordinating role in respect of the implementation of the Grants.

2.0 OBJECTIVE OF THE POSITION (PROJECT OFFICER)

The PIU is seeking to recruit a full-time individual (Project Officer) to support the coordination of all office and field related activities to be implemented under the Additional Financing (AF) component of FSRP2 for the period of execution of the FS2030 Grant.

Scope of Work

- Act as a liaison between the Project and MOFA, the respective Development Partners, Implementing Partners and other stakeholders;
- Coordinate the implementation of planned activities under the AF with MOFA including;
 - Traceable payment to AEA's for registration of farmers under the GhAAP
 - Facilitate the competitive procurement and delivery of laptops and tablets to Regional and District Agric Departments
 - Coordinate the completion of supply and installation of hardware and software for the Network Operating Centre (NOC) of MOFA
 - Coordinate the preparation of user manuals and standard operating procedures, and training of MOFA IT staff to provide back-end support for the GhAAP
 - Coordinate the activities of relevant directorates of MOFA, selected research institutions and private sector in the conduct of adaptive trials and production/multiplication of seeds for newly released hybrid and OPV tomato varieties

- Coordinate the sensitization and training of farmers and agricultural officers in selected districts on the characteristics of the newly released tomato varieties and general climate-smart production techniques
- Facilitate the competitive procurement of supply of inputs (i.e. tomato seeds, organic fertilizers, inorganic fertilizers, agrochemicals etc.) for farmers
- Facilitate the implementation of activities that support the post-harvest sub-sector of the tomato value chain, including the disbursement of small grants to value chain actors
- Provide the necessary administrative support to keep the grant portfolio running.
- Work closely with the Operations Manager and implementing partners to ensure adequate and timely implementation of project activities.
- Provide administrative support to the Project Coordinator in the planning and management of all MoFA and Norwegian Grant activities.
- Assist in ensuring proper coordination between PIU and the relevant project stakeholders.
- Facilitate the preparation of Annual Work Plans and budgets and the Project's Progress Reports (including reporting to Norway) on time per the agreed delivery and meeting timeline for the Additional Funding;
- Manage project documentation and records, reports, correspondents, events, etc.;
- Prepare communication and outreach activities on the FS2030 Grant Activities centered around GhAAP, NOC, and Norway Grant, in coordination with the World Bank.
- Perform any other duties that may be assigned by the Project Coordinator

Qualification\ Experience

- A minimum qualification of a master's degree in related field of study (Economics, Agriculture Economics, International Development, or any other related field of study).
- Experience working with both the public and private sector, and on projects financed by multilateral or bilateral development partners, particularly with other challenge fund type instruments.
- Not less than years (8) years working experience in a management capacity of which five (5) years must be project related.
- Demonstrated familiarity with World Bank procedures, directives, business practices.
- Familiarity with the current agricultural policies in Ghana, administrative challenges and relevant structures as well as competence in project management is desirable.
- Good analytical approach to technical details and ability to arrive at solutions and propositions quickly.
- Highly responsible, self-motivated team player.

Excellent interpersonal communications, fluent in Spoken and Written English.